
School of Medicine

Clinical Research

OFFICE OF CLINICAL RESEARCH

January 9, 2026

IMPORTANT: Epic and Research Nonworker Updates

As we begin 2026, we continue to prepare for the anticipated Epic GO-Live in May 2027. In February 2026, all current IU employees who deliver clinical research services at IU Health (research nonworkers) in Oracle will be uploaded into Epic. A crucial next step is Epic Role validation (a process designed to ensure each Epic User is assigned the correct job category in Epic). The Research Access Team will be completing validation for research nonworkers. We will gather additional information about you and your current workflows within the EHR (electronic health record). It is imperative that we receive this information from all research teams and researchers (excluding physicians and advanced practitioners with dual IU/IU Health employment).

What can you expect to happen?

- **Collection of Additional Information from Research Teams:** We will gather information via REDCap Surveys for ALL research nonworkers in **one of three ways:**
 - A REDCap survey will be sent individually to each research nonworker (excluding Monitors) currently in Oracle who previously completed a REDCap survey for “new research access.” This email will come from IU Health’s Research Access Support Specialist (RASS), Shannon Ryan. The survey is an abbreviated version of the “new request” REDCap survey. We know that some individuals may no longer need EHR access but still need access

to buildings. You MUST complete this survey even if you do NOT need access to the EHR to allow us to update Oracle/Cerner records. This Survey is addressed to specific individuals and can ONLY be completed by the recipient. Do not forward the email or survey link on to others.

1. An email will be sent to research nonworkers in Oracle and Cerner who did not complete a REDCap survey. The email will ask those nonworkers to complete a “new access” research request REDCap survey so that the RASS may properly document that all HIPAA requirements have been met and validate the level of access. A link will be provided in the email.
2. If you did not receive any correspondence, this means you are likely in an incorrect “contingent” worker position. If you do not receive any emails from Shannon Ryan by 1/16 (or you know that you are in a contingent position), you will need to complete a “new access” research request via this REDCap survey link. More information can be found on the Office Clinical Research website via this link.

- **IU Health Line Manager Updates:**

- All current research nonworkers in Oracle will be reassigned with the RASS as their line manager. This will occur sometime between 1/7 to 1/16.
- An email will be sent to all current line managers prior to this move. This email will outline the process for requesting “new access” as all research requests must go through the Research Access Team.

- **Research EHR Position Updates and Validation:**

- The Research Access team will review all surveys and reach out to you directly with any questions. We will work with line managers and Human Resources to move contingent workers AND research nonworkers to the appropriate research nonworker position. You will be notified if something will be changing.
- The Research Access team will identify the appropriate future Epic Role and that role will be validated in Epic. (This can be changed if your access needs change in the future).

- **ALL surveys must be completed by 1/23/2026.** If we receive notification that someone is on vacation or out before that time, we will work with your supervisor in the short term to gather appropriate information.
- **Any questions about the surveys or research access must be sent to clinicalresearchsupport@iuhealth.org. Do not send inquiries directly to Shannon Ryan.**

Why are we asking for this information now?

- Epic has exciting research functionality that far surpasses what is available in Cerner. The Epic role validation is the first step in ensuring you will receive the appropriate Epic access and subsequent training. More information will be coming soon about the research specific job categories in Epic.
- In Epic there will be new research positions (e.g. Clinical Research Nurse) and we will need more information to place each research nonworker in the correct position. Anyone not employed by IU Health accessing the IU Health EHR for research purposes should be in a designated research nonworker position in Oracle, IU Health's human resource system.
- Currently, we know that there are university-based research teams in incorrect Oracle and/or Cerner positions.
- Currently the line managers for research nonworkers are scattered throughout IU Health (from service line leaders to principal investigators) and are unfamiliar with the various research roles. The current process will move all research nonworkers to a single line manager, IU Health's Research Access Support Specialist(RASS). The RASS will be the line manager for all research nonworkers in order to properly validate the appropriate Epic User position in February.

What else can I do to prepare for Epic Implementation?

- Notify clinicalresearchsupport@iuhealth.org immediately when individuals leave IU or transfer to a different department or role.

- Keep your OnCore Records up to date! OnCore will be the source of truth for most information in the Epic Research Record.
 - Update Study Statuses in real time (and push via the RPE to PowerTrials)
 - Update Subject Statuses in real time (this will push automatically)
 - Track all subject activity in real time (pushes automatically).
 - Keep Study Staff up to date (and push via the RPE to PowerTrials)
 - Keep IRB approvals up to date.

Questions?

- Email clinicalresearchsupport@iuhealth.org

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