

Memo: Research Participant Registration & Billing

Effective Date: 12/01/2020

Research Participant:

When registering for your research visits for this study you may be asked to provide your insurance information. However, co-pays or other time of service payments should not be collected.

The researchers will record information about your research visit in IU's systems, and all charges incurred during your study participation will be reviewed. Items and services paid for by the research sponsor, as described in the informed consent document, will not be billed to you. Charges for services determined to be your responsibility would then be billed to you or your insurance. For questions about payment responsibility, please review the informed consent document or contact the research staff listed below.

Registration Staff:

Research participants that do not present a paper Registration and Grant Charge Form should be registered under their insurance, however co-pays or other time of service payments should not be collected. Charges for these patients are reviewed on the back end and payment responsibility is determined based upon the billing plan documented in OnCore.

The paper grant charge form will be gradually phased out as we work to transition existing studies into the new OnCore process. During this time, research participants that present at registration with a paper grant charge form should continue to be registered under the research study account.

For questions regarding this process, please contact the IU Office of Clinical Research at ocrfin@iu.edu or IU Health RCS at clinicaltrials@iuhealth.org.

Research Staff:

Please complete the information below and provide this form to each study participant at time of consent.

Patient Name: _____ Patient DOB: _____

OnCore Study ID: _____

Study Contact Name: _____

Study Contact Phone/Email: _____